

**Rio Bravo Chachalacas**  
**Emergency Nurses Association Chapter 438**  
**Lotus Inn**  
**Brownsville, Texas**  
**Tuesday, January 29, 2013**

AGENDA	DISCUSSION/CONCLUSION/RECOMMENDATION	
<b>ATTENDANCE</b>	Attendance Sheet attached* Sign in sheet: 9 in attendance	<b>MARCIA FULLER</b>
<b>PEOPLE</b>	<ol style="list-style-type: none"> <li>1. Welcome and Introductions: Meeting was called to order at 6:13 pm Members and guests were welcomed by Marcia Fuller.</li> <li>2. December 2012 minutes approved.</li> <li>3. Dinner sponsor: Vidacare Presentors: Matt Roberts and Cam Brandt Presentation: EZ IO Intraosseous Infusion System</li> <li>4. Board Member Reports:               <ol style="list-style-type: none"> <li>a. Chapter Officers STRATEGIC PLAN 2013: discussed during January board meeting                   <ul style="list-style-type: none"> <li>➤ Presented to members and copies were distributed</li> <li>➤ 2 major expenses for the chapter: Host for the April state meeting and website revision</li> <li>➤ Website Revision: \$800 fee (half of the regular price) Ruben Rocha: webmaster</li> <li>➤ 1099: mailed to recipient, some were hand delivered</li> </ul> </li> <li>b. January State Meeting in Sugarland, Tx                   <ul style="list-style-type: none"> <li>➤ Awards were accepted</li> <li>➤ <b>Rising Star:</b> Ruben Rocha; <b>Behind the Scenes:</b> Dr. Michael Mohun; <b>Nursing Practice:</b> Marcela Gomez-Martinez; <b>Nursing Professional:</b> Ross Peterson</li> <li>➤ Awards committee to submit nominations for the National; deadline for submission by August</li> <li>➤ <b>Pediatric Readiness Project:</b> collaborative multi-phase quality improvement initiative to ensure that ED are ready to care for</li> </ul> </li> </ol> </li> </ol>	<p style="text-align: center;"><b>MARCIA FULLER</b></p> <p style="text-align: center;"><b>Chris Chizek</b></p> <p style="text-align: center;"><b>Ingrid Steinbach</b></p> <p style="text-align: center;"><b>Marcia Fuller</b></p>



	<ul style="list-style-type: none"> <li>b. ENPC: April 16-18, 2013 &amp; Aug 20-22, 2013 TNCC: March 19-21, 2013, June 18-20, 2013, Nov 19-21, 2013</li> <li>c. Trauma Symposium: April 4-5, 2013 @ SPI <ul style="list-style-type: none"> <li>➤ 2 scholarships will be awarded 1 Upper Valley and 1 Lower Valley</li> </ul> </li> <li>d. Forensic Course: Nov 6-8, 2013</li> </ul>	
<b>QUALITY</b>	<ol style="list-style-type: none"> <li>1. Backup/Scanning Historical documents <ul style="list-style-type: none"> <li>➤ External drive and cloud storage</li> <li>➤ To invest in cloud storage as backup in case external drive fails or corrupted; need to compare costs whichever is cheaper</li> <li>➤ Document retention: ENPC to keep records up to 6 years;</li> <li>➤ By Laws – to be reviewed by the Board</li> </ul> </li> </ol>	<b>Ingrid Steinbach Chris Chizek</b>
<b>FINANCE</b>	<p>\$6,326.08 as of January 29, 2013 Accountant to balance our accounts Board to have financial meeting:</p> <ul style="list-style-type: none"> <li>➤ Stop using Quicken software</li> <li>➤ Use Excel Spreadsheet</li> <li>➤ Come up with budget</li> <li>➤ Use Icloud</li> </ul>	<b>Chris Chizek Marcia Fuller</b>
<b>ANNOUNCEMENT</b>	<p>Meeting Dates:</p> <ul style="list-style-type: none"> <li>➤ April 30, 2013 – TBA</li> <li>➤ July 30, 2013</li> <li>➤ October 29, 2013</li> <li>➤ December 10, 2013</li> </ul>	<b>Marcia Fuller</b>
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. ENA has tools for ED Manager: <ul style="list-style-type: none"> <li>➤ regarding Guidelines for Staffing</li> <li>➤ Pediatric Readiness Project</li> </ul> </li> <li>2. ENA National Conference September 2013 <ul style="list-style-type: none"> <li>➤ Application for Delegate packets will be distributed on April chapter meeting</li> <li>➤ \$599 awarded for State Delegate; \$200 travel allowance; assistance from our local Chapter</li> </ul> </li> <li>3. April State Meeting: <ul style="list-style-type: none"> <li>➤ Needs vendors to support ENAS Meeting : assist us for Friday and Saturday lunch</li> <li>➤ \$3000 – from the State; \$600 – room cost x 3 days</li> </ul> </li> </ol>	<b>Ingrid Steinbach</b>

	➤ Dinner Cruise: ENA member plus 1 guest	
<b>EDUCATIONAL EVENT</b>	The ENA website offers Free Contact Hours. CEUs offered during April State Meeting on Thursday April 11, 2013.	<b>Marcia Fuller</b>
<b>ADJOURNMENT</b>	Meeting adjourned at 19:38	
	*indicates attachments Respectfully submitted: Minutes taken by Jennifer Noble RIO BRAVO CHACHALACAS EMERGENCY NURSES ASSOCIATION JANUARY 29, 2013	